



---

## *Hillyard Festival*

5101 N. Market St Suite A  
Spokane, WA 99217

---

# Hillyard Festival Contract and Registration Form

**Entry Deadline: July 29, 2020**

Entries after this date might be considered at higher rate

Vendors / Crafters,

It is time to think about our annual Hillyard Festival, featuring: Family Fun, Food, Live Entertainment, 109<sup>th</sup> Hi- Jinx Parade, Beer Garden, Arts & Crafts booths and more.

We extend this invitation to you to give you an opportunity to be one of the first to reserve your space for the 2020 Festival. *Spaces will be assigned when payment is received.* On the morning of Friday August 7, 2020 at the festival booth there will be someone to help you find your space. Individuals are responsible for all state and local taxes.

This application includes:

- 1) An Information Sheet: States the rules and requirements for all vendors.
- 2) Contract Form: Vendors must fill it out completely, including your signature, and send payment to the address on the bottom of the contract.

This year the Hillyard Festival starts Friday August 7<sup>th</sup> & runs through Sunday August 9<sup>th</sup>. The Festival will again be held at Sharply Harmon Park, located on Market St, one block South of Francis. Spaces are available for individuals, businesses, amusement games and rides, arts & crafts and information booths.

If you have questions, comments or need an additional vendor form, please contact.

Shawn Fissette @ (509) 270-1569 - Brandy Morris @ (509) 993-2104

shawn@hillyardfestival.com

brandy@hillyardfestival.com

Sincerely,

*Shawn Fissette*

Festival President

Hillyard Heritage Celebrations

THEME IS *"Hillyard Rocks"*

[www.hillyardfestival.com](http://www.hillyardfestival.com)

August 7<sup>th</sup>, 8<sup>th</sup> & 9<sup>th</sup>, 2020

## Information and Rules:

The Festival is a 3-day event, starting Friday August 7<sup>th</sup>. Set up on Friday will be between 8:00 am and 11:00 am. Friday Festival hours will be 12:00 pm to 10 pm, Saturday 10:00 am to 10:00 pm, and Sunday 10:00 am to 5:00 pm.

The Hi-Jinx Parade (August 8<sup>th</sup>) starts at 10:00 am Saturday morning, beginning at Market and Broad and ending one block south of Harmon park (Central). Please have coverage for your booth if you are participating in the parade or would like to enjoy it on the side lines.

**All vendors are required to stay the full 3 days of the Festival ending on Sunday at 5pm.** Failure to do so may result of being banned for the following year. No vendor or patron's vehicles will be allowed to come or go on park property after 11:00 am on Friday to ensure the safety of the public, as well as to the vendors and their property. Any unpermitted vehicle on premises before or after allotted time will result in vehicles being towed at owner's expense. The only vehicles permitted are event staff only.

**Refunds:** Will not be given under any circumstances. Rain or shine the festival will continue. We cannot control the weather.

**Check Fee's:** A **\$35.00** fee will be imposed on any returned checks for NSF or closed accounts, plus any additional bank charges incurred by the Hillyard Festival.

**Children** must be kept under supervision at all times. Please no **skateboards, bicycles, or scooters** on the sidewalks after the Festival opens.

**All animals** must be kept in a **kennel** or on a **leash at all times**. You are responsible for the actions of your pets - please clean up after them.

**Vendors** are responsible for the cleanliness of their area during and after the Festival. Please be a good neighbor and keep your space and surrounding area neat. **Garbage and trash should be bagged and boxes broken down and moved to the appropriate disposal areas.** Please do not leave this for the Parks Department or the Festival staff to dispose of for you!

**\*Food Vendors**, please be sure that all food, paper, litter, and scraps of food around your booths are picked up and disposed of properly at the end of each day. All permits and licenses must be available for inspection before and during the Festival. It is your responsibility to check with the city license and the health departments to see what forms are required. **Food wagons must be in place by 8:00 am Friday morning.**

***Note: The Hillyard Festival (Hillyard Heritage Celebrations) has the "Exclusive"***  
***Rights to the sale of bottled water during the Festival.*** No one else other than the Festival can sell or give away bottled water without prior written approval from the Hillyard Festival Board. If you choose to sell water it must be purchased from the Festival booth per case of 24 for **\$12.00**.

**Security** will be provided for Friday and Saturday nights at a minimum. If you experience any problems before, during, or after the event please notify Security and/or a Festival Member to assist you. **The Festival will not be liable for lost, stolen, or damaged merchandise.**

**Thank you for your cooperation and support. We hope the Festival will be enjoyable for all!**

**Space will be assigned upon receipt of payment.**

OFFICIAL USE ONLY

CASH \* CHECK \* CARD

\$ \_\_\_\_\_ # \_\_\_\_\_

Exhibit space is sold by 10 ft. x 10 ft. ground space.

**Booth space Fees:**

- If postmarked by June 14<sup>th</sup> -\$150 commercial, \$200 food & \$75 non-profit
- If postmarked after June 15<sup>th</sup>-\$175 commercial, \$225 food & \$85 non-profit

*All Politicians & Political parties and Crafters pay commercial price.*

Entries after this date might be considered at higher rate

**Vendors must provide their own tables, chairs and canopies (may not use stakes due to in ground sprinkler system please use another tie down system).**

Today's Date: \_\_\_\_\_ Non-profit ID# \_\_\_\_\_

Organization or Individual Name: \_\_\_\_\_

Address: \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address if different than above: \_\_\_\_\_

Phone Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Cell \_\_\_\_\_

Contact Person and Phone number if different than above: \_\_\_\_\_

Description of articles or activities (be specific): \_\_\_\_\_

\*\*\*Are You a Return Vendor? Yes # of Years \_\_\_\_\_ First Time YES

Special Needs: \_\_\_\_\_

Food vendors must have proof of insurance and licenses.

*If you extend beyond the 10 x10 area you need to pay for more space.*

Number of spaces needed:  1  2  3 or more. If more, please write amount of spaces needed \_\_\_\_\_

**Return this form with payment to:**

**Hillyard Festival Association 5101 N. Market St. Suite A Spokane, WA 99217**

\*\*\*\* If paying by Credit Card add a fee of \$5.00 \*\*\*\*

Questions please use the contacts on the front page.

In consideration of the right to partake in the Festival, the above mentioned agree to indemnify and hold harmless the Hillyard Heritage Celebration Festival and Committee members from any and all claims arising from participation in said Festival. **The Hillyard Heritage Celebrations Festival committee reserves the right to refuse participation to anyone because of inappropriate behavior or noncompliance with its rules that includes rights to selling water.**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_